

**MINUTES OF A MEETING OF THE
FORT THOMAS PLANNING COMMISSION
HELD AT THE FT THOMAS CITY BUILDING
ON WEDNESDAY, OCTOBER 18, 2023
6:30 P.M.**

PRESENT: Dave Wormald, Chairman
Pam Schweiss
Jerry Noran
Tim Michel
Larry Schultz
Dan Fehler, Secretary

ABSENT:

ALSO PRESENT: Kevin Barbian, General Services Director
Mark Stewart, Building Inspector/Zoning Administrator
Cheri Scherpenberg, G. S. Administrative Assistant
Tim Schneider, City Attorney

6:30 Business Meeting

Minutes – September 20, 2023

Members reviewed minutes from the September meeting. A motion was made by Tim Michel and seconded by Larry Schultz to approve the September 20, 2023 minutes as written. Motion carried 6-0.

Final Plat

Katsie Court Subdivision
Jacobs Property off of Newman Ave.
(370, 380 & 383 Newman Ave.,
509 Maine Ave. & 184 Highview Dr.)
Drees Homes, Developer & Applicant

Kevin Barbian informed the Commission that CT Consultants has been reviewing the plat since submission and re-reviewed minor modifications for the approval of the Final Plat of the Katsie Ct. Subdivision. Mr. Barbian drew attention to language that was clarified in the HOA and easement documents and a letter from the property owner showing written authorization of the acceptance of eventual ownership and consolidation of lot 26 by 184 Highview.

Matt Maines with Drees Homes was in attendance to address the Commission and answer any questions. Mr. Maines informed the Commission that there are catch basins as well as a retention pond to address storm water concerns. He stated that SD1 has reviewed and accepted the storm water and sanitary plans and that Drees will remain under the purview of SD1 until construction is complete.

With minimal discussion, a motion was made by Larry Schultz and seconded by Tim Michel to approve the Final Plat for the Katsie Court Subdivision. Motion carried 6-0

Appointment of Board/Commission Members

Kevin Barbian informed the Planning Commission that there were Board and Commission members that resigned from positions and new members were not appointed to the vacancies within the 60 days allotted by KRS. Since new appointments did not take place in the time period allotted, the Planning Commission is asked to approve and appoint new members to the open seats available.

Appointment of Design Review Board Member

Benjamin Novosel
Architect/Owner
Insomnia Design, LLC.

Benjamin Novosel was in attendance to introduce himself to the Commission and provide a brief summary of his qualifications and interest in the Design Review Board.

With minimal discussion, a motion was made by Tim Michel and seconded by Larry Schultz to approve the appointment of Ben Novosel to the Design Review Board. Motion carried 6-0

Appointment of Planning Commission Member

David Gwisdalla
Civil/Environmental Engineer
US Government

David Gwisdalla was in attendance to introduce himself to the Commission and provide details of his qualifications and interest in the Planning Commission.

With minimal discussion, a motion was made by Jerry Noran and seconded by Pam Schweiss to approve the appointment of David Gwisdalla to the Planning Commission. Motion carried 6-0

Appointment of Board Of Adjustment Member

Chris Buchert
Builder/Developer/Owner
American Heritage Const. & Development

Chris Buchert was in attendance to introduce himself to the Commission and relay his qualifications and interest in the Board of Adjustment.

With minimal discussion, a motion was made by Tim Michel and seconded by Dan Fehler to approve the appointment of Chris Buchert to the Board of Adjustment. Motion carried 6-0

Appointment of Board Of Adjustment Member

Randall Voet
General Contractor/Owner
Homeworx Construction, LLC.

Randall Voet was unable to attend the meeting. PC members reviewed his application and resume for appointment to the Board of Adjustment.

With minimal discussion, a motion was made by Larry Schultz and seconded by Pam Schweiss to approve the appointment of Randall Voet to the Board of Adjustment. Motion carried 6-0

Members from the audience in attendance to address the board:

Joan Ferris, who resides at 66 Burney Ln., asked for information about staff approval of applicants, if the newly appointed members would also appear before council and if applicants were notified if not chosen for open positions.

Sharon Macknight, who resides at 62 Miller Ln., inquired about the timelines for board and commission member appointments, remainder of terms once filled, guidelines and responsibilities of applicants once appointed, number of applicants, if interviews were done, the involvement of the Planning Commission in the current appointments and details in the current ordinance.

Elizabeth Allegrini, who resides at 45 Lockwood Pl., had questions about the time following a board or committee member's retirement from a position and sought clarification on the role of the Mayor and Council in the appointment process.

Adjournment

A motion was made by Tim Michel and seconded by Larry Schultz to adjourn the meeting. All eyes approved.

Approved: _____
Dave Wormald, Chair Date

Secretary: _____
Dan Fehler, Secretary Date