

**MINUTES OF A MEETING  
OF THE BOARD OF COUNCIL OF THE  
CITY OF FORT THOMAS,  
CAMPBELL COUNTY, KENTUCKY, ON  
MONDAY, NOVEMBER 21, 2022**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Monday, November 21, 2022. Melissa Beckett, City Clerk, called the roll and the following council members were present: Ben Pendery, Ken Bowman, Jeff Bezold, Adam Blau, and Roger Peterman. Absent: Lisa Kelly. Staff members in attendance included: City Administrative Officer Matt Kremer, City Clerk Melissa Beckett, Assistant City Administrator/Finance Director Joe Ewald, Fire Chief Chris Amon, Police Lieutenant Adam Noe, and City Attorney Tim Schneider.

**Minutes**

The minutes from the October 17, 2022 regular council meeting were presented to council. A motion was made by Mr. Bowman and seconded by Mr. Bezold to approve the minutes as written. Mayor Haas called for a voice vote and the motion passed unanimously.

**Visitors and Communications:**

**Badge Pinning for Cody Krentz:** Chief Chris Amon presented new Firefighter/Paramedic Cody Krentz with his badge. Cody's wife pinned his badge and he introduced his family. The mayor welcomed Cody to Fort Thomas.

Joan Ferris from 66 Burney Lane addressed council. She questioned the hold on the zoning ordinance discussion. A special meeting of council will meet on December 5, 2022 at 7:00 p.m. to brief council and council elect on plans moving forward. This meeting is not open for public comment.

Elizabeth Allegrini from 45 Lockwood Place addressed council. Items that Ms. Allegrini mentioned was the sound system at the new city building and the deer ordinance data.

**Reports of Officers**

**Fire Department Monthly Report: Chief Chris Amon:** Chief Amon presented his monthly report to council. A motion was made by Mr. Bowman and seconded by Mr. Pendery to approve the monthly report from the fire department. Mayor Haas called for a voice vote and the motion passed unanimously.

**Police Department Monthly Report: Lieutenant Adam Noe:** Lt. Noe presented his monthly report to council. A motion was made by Mr. Bowman and seconded by Mr. Pendery to approve the monthly report from the police department. Mayor Haas called for a voice vote and the motion passed unanimously.

**City Administrator's Report: Matt Kremer:** Matt Kremer reported on the following:

- Upcoming business:
  - Municipal order for the purchase of approximately 2 acres that attach to the parking lot behind Subway, hope to close by the end of the month. Working toward a walkway to N. Ft. Thomas Ave.
  - 2<sup>nd</sup> reading of the grow grant ordinance.
  - Ordinance establishing the position of Building Inspector/Zoning Administrator.
- December 5, 2022 caucus meeting at 7 p.m. with current council and council elect.
- Welcomed 2 new employees: Mark Stewart, Building Inspector and Cody Krentz, Firefighter/Paramedic.
- City Building moving along, looking toward the end of the year. The plan is to have the lobby complete for the Holiday Walk.

## **Old Business**

**Consideration of Bids for Highland Park Sprayground:** The city received one bid for the sprayground in the amount of \$527,000.00. It was agreed upon to hold off on the acceptance of the bid so that the Swim Club has time to investigate an expansion that might involve the city property. The city is looking at giving them until the end of February for this research. Staff is looking for council approval of funds to re-bid the sewer work that is needed on the property. The current bid for the work is \$115,000 but staff feels we can get a more competitive bid if bid out separately. Staff will send out an RFP for the sewer work and report back at the December meeting of council.

## **New Business**

**Consideration of new Financial Software: Springbrook:** Staff has discussed updating the city's financial software to make it easier to track expenses and revenue. Joe Ewald has researched different vendors and Springbrook was the top pick. The software will cost \$34,000 for the initial startup and \$12,500 yearly. Staff is asking council to approve this expense to move forward. A motion was made by Mr. Bowman and seconded by Mr. Peterman to approve the purchase of Springbrook financial software. Upon call of the roll, the following members voted "aye": Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Mr. Peterman. Voting "no": none. The motion passed by a unanimous vote.

**Finance Committee Report of Disbursements:** The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 12013-12168 for the period of **October 13 through November 13, 2022.** A motion was made by Mr. Bowman and seconded by Mr. Pendery to concur in the recommendation of the Finance Committee. Upon call of the roll, the following members voted "aye": Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau and Mr. Peterman. Voting "no" none. The motion passed by a unanimous vote.

## **Ordinances and Orders**

**Ordinance O-11-2022:** An ordinance putting the Grow Grant into ordinance form so that it can be codified into the Code of Ordinances was presented to council for consideration. A motion was made by Mr. Bowman and seconded by Mr. Bezold to approve ordinance O-11-2022. Upon call of the roll, the following members voted "aye": Mr. Pendery, Mr. Bowman, Mr. Bezold, and Mr. Peterman. Voting "no": Mr. Blau. The motion passed with a vote of 4-1.

**Ordinance O-12-2022:** An ordinance establishing the position of Zoning Administrator/Building Inspector and setting the starting salary was presented to council for consideration. A motion was made by Mr. Pendery and seconded by Mr. Bowman to approve Ordinance O-12-2022. Upon call of the roll, the following members voted "aye": Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau and Mr. Peterman. Voting "no" none. The motion passed by a unanimous vote.

**Municipal Order MO-22-2022:** A municipal order authorizing the Mayor to enter into a contract to purchase a portion of the lot located at 10 N. Fort Thomas Avenue was presented to council for consideration. A motion was made by Mr. Bezold and seconded by Mr. Bowman to approve municipal order MO-22-2022. . Upon call of the roll, the following members voted "aye": Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau and Mr. Peterman. Voting "no" none. The motion passed by a unanimous vote.

**Executive Order EO-17-2022:** An executive order appointing Mark Stewart as Building Inspector/Zoning Administrator was presented to council with no action necessary.

**Executive Order EO-18-2022:** An executive order appointing Cody Krentz as a Firefighter/Paramedic was presented to council with no action necessary.

**Executive Order EO-19-2022:** An executive order naming the shelter 3 basketball courts, the Coach Kenney Shields Basketball Courts was presented to council with no action necessary.

**Adjournment:** With no further business to come before council, a motion was made by Mr. Peterman and seconded by Mr. Bezold to adjourn the meeting at 7:45 p.m.

**APPROVED:**

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Eric Haas, Mayor

**ATTEST:**

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Melissa K. Beckett, City Clerk