

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF COUNCIL OF THE
CITY OF FORT THOMAS,
CAMPBELL COUNTY, KENTUCKY, ON
MONDAY, MAY 17, 2021**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Monday, May 17, 2021. City Clerk, Melissa Beckett called the roll and the following council members were present: Ben Pendery, Ken Bowman, Jeff Bezold, Adam Blau and Connie Grubbs. Absent: Lisa Kelly. Staff members in attendance included: City Administrative Officer Ron Dill, City Clerk Melissa Beckett, Assistant City Administrator/Finance Director Joe Ewald, Fire Chief Chris Amon, Police Chief Casey Kilgore and City Attorney Tim Schneider.

Minutes

The minutes from the April 19, 2021 meeting were presented to council for consideration. A motion was made by Mr. Bowman and seconded by Ms. Grubbs to approve the minutes as written. Mayor Haas called for a voice vote and the motion passed unanimously.

Visitors and Communications

Badge Pinning for Chris Vance and Jeremy Moore: Chief Casey Kilgore: Chief Kilgore introduced new officers Chris Vance and Jeremy Moore. Each officer introduced their families and thanked the Mayor and Council for this opportunity. Mayor Haas welcomed each new officer to the city team.

Renaissance/Economic Development 2020 Annual Report: Debbie Buckley Renaissance Manager: Debbie Buckley presented her final annual report for 2020. Debbie will be retiring effective May 28, 2021. Debbie thanked everyone for the past 15 years and their support. Mayor Haas noted that Debbie has been “absolutely fabulous” for this position and have done a tremendous job. Ken Bowman also indicated that it has been great working with her all of these years. Debbie will be greatly missed. A motion was made by Mr. Bowman and seconded by Ms. Grubbs to receive and file the 2020 Renaissance Annual Report. Mayor Haas called for a voice vote and the motion passed unanimously.

General Services 2020 Annual Report: Kevin Barbian, Director/Zoning Administrator: Kevin Barbian presented his annual report for 2020 to council. Kevin recognized our volunteer committees and commissions. Without them, the city would not be able to get specific items completed. We are very lucky to have such a great volunteer base. A motion was made by Mr. Bowman and seconded by Ms. Grubbs to receive and file the 2020 General Services Annual Report. Mayor Haas called for a voice vote and the motion passed unanimously.

New Business

Report from the Finance Committee of Council: Ben Pendery, Chair: Mr. Pendery reported for the Finance Committee of Council. The report read as follows:

The Finance Committee of Council met with the City’s auditor, Jim Sparrow of Rankin, Rankin & Co., on Monday, May 10th, 2021 to review the audit report for Fiscal Year 2019-2020.

Mr. Sparrow reported that the City continues to employ sound financial practices in full compliance with generally-accepted accounting standards. For Fiscal Year 19-20, the City’s revenues exceeds the budgeted amounts and final expenditures were below the amounts projected. With the compilation of the

Fiscal Year 2021-2022 budget underway, the City remains in a strong financial position, despite the ongoing pandemic.

It is the recommendation of the Finance Committee that the Board of Council approve the audited financials.

A motion was made by Mr. Bowman and seconded by Mr. Bezold to approve the 2019-2020 Audit. Upon call of the roll, the following members voted “aye”: Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no” none. The motion passed by a unanimous vote.

Reports of Officers

Fire Department Monthly Report, Chief Chris Amon: Chief Amon presented his report for April to council. A motion was made by Mr. Bowman and seconded by Mr. Bezold to receive and file the monthly report for the Fire Department. Mayor Haas called for a voice vote and the motion passed unanimously.

Police Department Monthly Report, Chief Casey Kilgore: Chief Kilgore presented the police monthly report for April to council. A motion was made by Mr. Bowman and seconded by Mr. Pendery to receive and file the monthly report for the Police Department. Mayor Haas called for a voice vote and the motion passed unanimously.

City Administrator’s Report: Ron Dill

N. Ft. Thomas Ave. Sidewalk Project: TMS Construction has made significant progress. There have been very few issues, only a few weather delays so they may still meet their June 1st target date for completion.

2020 Street Program: General Services crews have completed curb placement on Crowell and are now finishing spot curb repair and sidewalk on remaining streets. Upon completion of their work and the N. Ft. Thomas Ave. sidewalk, streets will be scheduled for resurfacing sometime in July.

2021 Street Program: Separate bids will be opened next week and presented to council for consideration at the June 7th meeting.

City Building Update: The work on relocation of the underground utility to the rear of the building is essentially complete and they are pulling utility services with anticipated converted “powering” of the tower in the first week of June. At that time Graybach will begin construction of the addition on the rear of the building. The roof replacement is underway and the front/side façade panels have been removed. The Fire Department has joined the administrative staff in the Armory for the summer and demolition for placement of ductwork has begun on that part of the building.

Tower Park Projects Update: Shelter #3 amenities continue to be completed. The volleyball court sand/perimeter, etc. are now finished and the net will be installed next week to make it playable. The basketball courts are complete with surface & striping placed earlier this week. Additionally trees and landscape are finished and concrete sidewalk around the proposed playground will be completed in next couple of weeks. As you know, the playground is under contract and scheduled for install later this summer.

TP Ballfield saw first use on the new surface last week. We are continuing the amenities design for shelter/restroom/concession. New bleachers were placed this week and concrete will be placed as schedule allows. The playground equipment is under the same contract as the shelter #3 playground.

Other Updates: The bike racks that were donated to the city are ready to install, thank you to Michelle Knight for marking the locations. The intersection of Memorial Parkway and Waterworks Road will be reconfigured to remove the crosswalk and add delineators. At the intersection of Sayde Court and Hartweg the city will add bump outs to help narrow the road and slow traffic.

Finance Committee Report of Disbursements: The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 9199 to 9344 for the period of **April 17 – May 13, 2021** was presented to council for consideration. A motion was made by Mr. Bowman and seconded by Ms. Grubbs to concur in the recommendation of the Finance Committee. Upon call of the roll, the following members voted “aye”: Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no” none. The motion passed by a unanimous vote.

Ordinances, Resolutions, and Orders

Ordinance O-04-2021: An ordinance setting the place & time for Council meetings in 2021 was presented to council for consideration. A motion was made by Mr. Bowman and seconded by Mr. Pendery to approve ordinance O-04-2021. Upon call of the roll, the following members voted “aye”: Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no”: none. The motion passed by a unanimous vote.

Ordinance O-05-2021: An ordinance for the 2021 Street Resurfacing Intent to Proceed was presented to council for consideration. A motion was made by Mr. Bowman and seconded by Mr. Blau to approve Ordinance O-05-2021. Upon call of the roll, the following members vote “aye”: Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau and Ms. Grubbs. Voting “no”: none. The motion passed by a unanimous vote.

Resolution R-06-2021: A resolution supporting a recreational trails grant application for trail development in Tower Park was presented to council for consideration. A motion was made by Mr. Bowman and seconded by Ms. Grubbs to approve resolution R-06-2021. Mayor Haas called for a voice vote and the motion passed unanimously.

With no further business to come before council, the meeting was adjourned.

APPROVED:

Eric Haas, Mayor

ATTEST:

Melissa K. Beckett, City Clerk