

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF COUNCIL OF THE
CITY OF FORT THOMAS,
CAMPBELL COUNTY, KENTUCKY, ON
MONDAY, MARCH 15, 2021**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Monday, March 15, 2021. City Clerk, Melissa Beckett called the roll and the following council members were present: Ben Pendery, Ken Bowman, Lisa Kelly, Jeff Bezold, Adam Blau and Connie Grubbs. Staff members in attendance included: City Administrative Officer Ron Dill, City Clerk Melissa Beckett, Assistant City Administrator/Finance Director Joe Ewald, Fire Chief Chris Amon, and Police Lieutenant Brent Moening.

Visitors and Communications

Tom Lampe of 37 Tower Place addressed council. Mr. Lampe acknowledged and thanked Jann Seidenfaden for her service to the city as city attorney. He told Jann that it was a pleasure working with her when he was on city council.

Mayor Haas presented Jann Seidenfaden with her nameplate and clock and thanked her for her service, she will be greatly missed.

Jann Seidenfaden addressed council. In 36 years, a lot has happened in Jann's life both personally as well as professionally. She noted that everyone she has worked with has always been very cooperative and professional. Some notable projects that Jann has worked with the city on over the years are, Greene Street, Alexander Circle, the CBD and Midway, removing gas stations from the city and all of the community events. It has been a great run and Jann said she has enjoyed it thoroughly and thanked everyone for everything over the past 36 years.

Chris Amon introduced Charles Long, the city's new firefighter/paramedic who replaced Scott Shepherd who retired at the end of January. Charles introduced his wife and daughter and thanked the mayor and council for the opportunity.

Joe Schwerling of 15 Mayfield addressed council. Joe noted that he would like to meet with someone to look at the possibility of taking out the grass strip in front of his building to widen the street to help avoid bottlenecks at the top of Mayfield. Ron Dill noted that he will arrange for the city engineer to look at it.

Minutes

The minutes from the January 21, 2020 meeting was presented to council for consideration. A motion was made by Ms. Grubbs and seconded by Mr. Bowman to approve the minutes as written. Upon call of the roll, the following members voted "aye": Mr. Pendery, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting "no" none. The motion passed by unanimous vote.

Reports of Officers

Fire Department Monthly Report, Chief Chris Amon: Chief Amon presented his report for February to council. A motion was made by Mr. Bowman and seconded by Mr. Bezold to receive and file the monthly report for the Fire Department. Upon call of the roll, the following members voted "aye": Mr. Pendery, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting "no" none. The motion passed by unanimous vote.

Police Department Monthly Report, Lieutenant Brent Moening: Lt. Moening presented the police monthly report for February to council. A motion was made by Mr. Bowman and seconded by Ms. Grubbs to receive and file the monthly report for the Police Department. Upon call of the roll, the following members voted “aye”: Mr. Pendery, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no” none. The motion passed by unanimous vote.

City Administrators Report:

Personnel: Detective Michael Rowland has announced his retirement effective March 31st. Mike had been assigned to the NKY Drug Task Force over the last several years and has served as the dog handler for Rexo. We wish Mike, Beth & their three children all the best moving forward!

N Ft. Thomas Ave Sidewalk Project: City staff held a preconstruction meeting with the contractor (TMS Construction) and engineers earlier today. It appears that their construction schedule will tentatively be an April 1st start date and approximate eight weeks for completion (weather dependent). We have sent notification to residents of details of the project and subsequent street resurfacing.

City Building Update: Ron Dill indicated that he intends to provide a monthly update on this important project. Staff will arrange for council to tour at several points during construction and we will also be posting updates & photos on the city website so everyone can follow progress. The contractor has completed initial demolition of the interior spaces and the asbestos abatement is near completion. The relocation of the utilities will begin next week.

Committee Meeting Schedule: We will be scheduling several committee meetings in the next several months. Reminder that we try to utilize the first Mondays in each month so if you could tentatively hold those open that would be helpful. The following committee meetings are scheduled or pending:
Public Works Committee – Tuesday, March 23rd at 7:00 pm - Public Hearing 2021 Street Program.
*Public Safety Committee – TBD - this committee will be requested to convene the week of March 29th to consider applicants for two openings in the Police Department.

New Business

Consideration of Bids –2020 Sidewalk Program: A result of the 2020 Capital Program being deferred until 2021, sidewalk replacements on several of the streets in the program were put out for bid to assist with timely completion in advance of scheduled street resurfacing. Specifically, sidewalk replacement is scheduled on Mayfield Ave, Robson Ave, Beechwood Ave. and Greenwood Ave. Bids were received and publicly read on Friday March 5th at 2:00 pm in the Armory. We received two (2) bids from Humphrey Concrete for \$45,730 and from TMS Construction for \$57,624. Staff recommends acceptance of the lowest bid submitted by Humphrey Concrete in the amount of \$45,730.00. A motion was made by Mr. Bezold and seconded by Mr. Bowman to approve the bid from Humphrey Concrete in the amount of \$45,730.00. Upon call of the roll, the following members voted “aye”: Ms. Kelly, Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no” none. The motion passed by unanimous vote.

Consideration of Lease Agreement with Ft Thomas Board of Education: The lease agreement establishes terms for continuing the lease of the tennis courts in Tower Park for the Highlands High School tennis teams during their season. The City & School Board have discussed this matter in our joint meeting last year. The increased lease payment is in recognition of costs associated with maintenance of the surface and commitment of use. The terms of the lease would run through the end of 2025 at which time cost and terms would be reevaluated. A motion was made by Mr. Bowman and seconded by Ms. Grubbs to approve the lease agreement between the city and the board of education. Upon call of the roll,

the following members voted “aye”: Ms. Kelly, Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no” none. The motion passed by unanimous vote.

Finance Committee Report of Disbursements: The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 8924-9061 for the period of **February 6 – March 12, 2021** was presented to council for consideration. A motion was made by Mr. Bowman and seconded by Mr. Bezold to concur in the recommendation of the Finance Committee. Upon call of the roll, the following members voted “aye”: Ms. Kelly, Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no” none. The motion passed by unanimous vote.

Ordinances, Resolutions, and Orders

Ordinance No. O-01-2021: First reading of an ordinance amending the city Personnel Policy Procedures Manual was presented to council. This ordinance will be laid over to the next regular meeting of council for consideration.

Ordinance No. O-02-2021: First reading of an ordinance adding short term rentals to the Code of Ordinances was presented to council. This ordinance will be laid over to the next regular meeting of council for consideration.

Ordinance No. O-03-2021: First reading of an ordinance amending the text of the Official Zoning Ordinance to allow Short Term Rentals was presented to council. This ordinance will be laid over to the next regular meeting of council for consideration.

Municipal Order No. MO-03-2021: A municipal order appointing Tim Schneider as City Attorney was presented to council for consideration. A motion was made by Mr. Bezold and seconded by Ms. Kelly to approve municipal order MO-03-2021. Upon call of the roll, the following members voted “aye”: Ms. Kelly, Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no”: none. The motion passed by a unanimous vote.

Municipal Order No. MO-04-2021: A municipal order appointing Charles Long to the position of FF/P in the Fire Department was presented to council for consideration. A motion was made by Mr. Bezold and seconded by Mr. Pendery to approve municipal order MO-04-2021. Upon call of the roll, the following members voted “aye”: Ms. Kelly, Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no”: none. The motion passed by a unanimous vote.

Resolution No. R-03-2021: A resolution authorizing Mayor Haas to enter into agreement for the development of the Regional Hazard Mitigation Plan was presented to council for consideration. A motion was made by Mr. Bezold and seconded by Ms. Kelly to approve resolution R-03-2021. Upon call of the roll, the following members voted “aye”: Ms. Kelly, Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no”: none. The motion passed by a unanimous vote.

Resolution No. R-04-2021: A resolution updating the KYTC Agreement for funding of N Ft Thomas Ave Sidewalk Project was presented to council for consideration. A motion was made by Mr. Bowman and seconded by Ms. Grubbs to approve resolution R-04-2021. Upon call of the roll, the following members voted “aye”: Ms. Kelly, Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no”: none. The motion passed by a unanimous vote.

Resolution R-05-2021: A resolution pertaining to the Vision Zero grant for Chesapeake Avenue was presented to council for consideration. A motion was made by Mr. Bezold and seconded by Mr. Bowman to approve resolution R-05-2021. Upon call of the roll, the following members voted “aye”: Ms. Kelly,

Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no”: none. The motion passed by a unanimous vote.

Executive Session:

A motion was made by Mr. Bowman and seconded by Ms. Grubbs to enter into executive session in accordance with KRS section 61.810 (b) – for the deliberation of the future acquisition or sale of real property by a public agency. Public discussion could potentially affect the value of the property.

Upon call of the roll, the following members voted “aye”: Ms. Kelly, Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no”: none. The motion passed by a unanimous vote.

A motion was made by Mr. Bowman and seconded by Ms. Grubbs to reconvene the regular meeting of council. Upon call of the roll, the following members voted “aye”: Ms. Kelly, Mr. Pendery, Mr. Bowman, Mr. Bezold, Mr. Blau, and Ms. Grubbs. Voting “no”: none.

With no further business to come before council, the meeting was adjourned.

APPROVED:

Eric Haas, Mayor

ATTEST:

Melissa K. Beckett, City Clerk